Republic of the Philippines

National Electrification Administration

#57 NIA Road, Brgy. Pinyahan, Diliman, Quezon City Contact Nos: 8929-1909 loc. 3138 & 4111

REQUEST FOR QUOTATION

Sirs/Mesdames: Please quote your latest/lowest price for the items listed below and submit your Signed Quotation, preferably using this form or your company's letterhead to NEA, General Services Division or send to procurement@nea.gov.ph or call 8929-1909 loc. 4111 or 4142 on or before 05:00PM of 07 May 2025.								
		ed that below procurement is subject to existing Government laws supplier/bidder to submit the below documents which are necessary					re the	
Thank you.								
				Officer-In-Charge General Services Division				
REFERENCE:		Purchase Request No.25-04-102/Date: April 24, 2025	Requisitioner: HRAD-GSD					
Item No.	UOM	DESCRIPTION	QTY.		NEA SUPPLIER'S QUOTE NIT COST / ABC UNIT COST TOTAL AMOUNT			
		Progurement of the following lake & Tonors:		UNI	COST / ABC	UNIT COST	TOTAL AMOUNT	
4	ninna	Procurement of the following Inks & Toners: Ink, Epson, 003, Magenta, Genuine	45	P	285.00			
1 2	piece piece	Toner Cartridge, HP CF410A (HP410A), Black, Genuine	6	P	6,400.00			
3	piece	Toner Cartridge, (Toner Cartridge, HP CB436A), Genuine	6	P	4,800.00			
4	piece	Toner Cartridge, (Toner Cartridge, The Genome Toner Cartridge, (TONER Q2612A), Genuine	6	P	5,916.45			
5	piece	Toner Cartridge, HP, CE410A-Black (305), Genuine	9	P	5,300.00			
6	piece	Toner Cartridge, HP, CE411A-Cyan (305), Genuine	9	P	7,000.00			
7	piece	Toner Cartridge, HP, CE412A-Yellow (305), Genuine	9	P	7,000.00			
8	piece	Toner Cartridge, HP, CE413A-Magenta (305), Genuine	9	P	7,000.00			
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		Requirements for submission:		1				
		SIGNED quotation, preferably using this RFQ form or your company's	S					
		letterhead together with the following documents:		1				
		PhilGEPS Registration Number or Updated PhilGEPS Platinum;						
		2) Mayor's / Business Permit;						
		3) Certificate of Registration (BIR2303); and			-			
		4) DIRECT Certification / Authority to Sell from the Manufacturer						
		*Note: Please indicate the number of days the supplies/equipment/services to be delivered						
		*		-				
		Mode of Procurement: Shopping (Sec. 52.1 (b))		_		TOTAL:		
		Reference Number:						
Ramoncito P. Granados								
Canvasser Signature over printed name with date								

Name of Company and Contact No.

April 30, 2025 Date